

**MINUTES OF A SPECIAL COUNCIL MEETING
HELD BY THE CITY COUNCIL OF THE TOWN OF INDIAN LAKE
AT THE TOWN HALL BUILDING
62 S. AZTEC COVE DRIVE, INDIAN LAKE TEXAS**

May 6, 2020 At 7:00 p.m.

Mayor James Chambers called the meeting to order at 7:00 p.m.

PRESENT:

Mayor, James Chambers

Alders: Pamela Romer, Lucinda Gavito, Maribel Padilla, Sheila Yore

ABSENT: Douglas Waltman

ALSO PRESENT: Chief Paul Campbell; Assistant Chief, Larry Watson; City Secretary, Amy Sue Lopez; Carlos Mondragon, Grant Writer

ACTION ITEMS - Discuss and Consider Approval of the Following Items:

1. **February 26, 2020 Regular Council Meeting Minutes:** Pamela Romer made a motion to approve the February 26, 2020 Regular Council Meeting Minutes with corrections. Lucinda Gavito seconded. **Motion carried.**

2. **February 2020 Financial Statements - General Fund:** Pamela Romer made a motion to approve the February 2020 Financial Statements. Maribel Padilla seconded. **Motion carried.**

March 2020 Financial Statements - General Fund: Pamela Romer made a motion to approve the March 2020 Financial Statements. Maribel Padilla seconded. **Motion carried.**

3. **February 2020 Financial Statements - Utility Fund:** Lucinda Gavito made a motion to approve the February 2020 Utility Fund Financial Statements. Pamela Romer seconded. **Motion carried.**

March 2020 Financial Statements - Utility Fund: Pamela Romer made a motion to approve the March 2020 Utility Fund Financial Statements. Lucinda Gavito seconded. **Motion carried.**

4. **February 2020 Police Department Report.:** Chief Campbell gave a report on the Police Department activity for February. Lucinda Gavito made a motion to approve the February 2020 Police Department Report. Maribel Padilla seconded. **Motion carried unanimously.**

March 2020 Police Department Report.: Chief Campbell gave a report on the Police Department activity for March. Lucinda Gavito made a motion to approve the March 2020 Police Department Report. Maribel Padilla seconded. **Motion carried unanimously.**

Assistant Chief Larry Watson gave a report on his work with the 1033 program. He said that he was looking for a couple more vehicles, a generator, and weapons.

5. **February 2020 Building Permit Report:** Lucinda Gavito made a motion to approve the February 2020 Permit Report. Pamela Romer seconded. **Motion carried**

March 2020 Building Permit Report: Lucinda Gavito made a motion to approve the March 2020 Permit Report. Maribel Padilla seconded. **Motion carried**

EXECUTIVE SESSION

1. **Closed Session pursuant to Section 551.074 of the Open Meetings Act to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.**

- a. TDA # 7218229 Update of Real Estate Procurement Process
- b. Maintenance Department Employees – Seth Sanchez
- c. Employee Evaluations and Payroll Increases
- d. Police Department Officers and Paid Positions

The Council closed the meeting and went into Executive Session at 7:50.

The Council reconvened the meeting at 8:54.

ACTION ITEMS - Discuss and Consider Approval of the Following Items:

6. **Action Relative to Executive Session:**

- a. Lucinda Gavito made a motion for the Mayor to try Option A by May 15, 2020 and if that was not accepted than to move on to Option B in regards to the TDA # 7218229 Update of Real Estate Procurement Process. Pamela Romer seconded. **Motion Carried.**

- b. Pamela Romer made a motion to approve the hire of full time Maintenance Department Employee Seth Sanchez. Maribel Padilla seconded. **Motion Carried.**
 - c. Employee Evaluations and Payroll Increases: None
 - d. Police Department Officers and Paid Positions: None
7. **Renewal of Emergency Declaration:** Pamela Romer made a motion to approve the renewal of the Mayor’s Emergency Declaration for the COVID-19 Pandemic with the changes to item number 4 that the Town will follow the guidelines of the Governor of Texas. Lucinda Gavito seconded. **Motion Carried.**
8. **Update on the East Side Mailbox Parking Area:** The Mayor updated the Council on the completion of the East side mailbox parking area. No action taken.
9. **ERHWS Notice of Unbilled Fees:** The Mayor explained to the Council that East Rio Hondo Water Supply had not charged the Town correctly for the past year and was now wanting the Town to pay for the previously unbilled amount. Pamela Romer made a motion for the Mayor to ask ERHWS if the Town could pay the balance off over time at \$1,000 a month. Sheila Yore seconded. **Motion Carried.**
10. **Announcements – Mayor and Aldermen:** The Mayor encouraged everyone to practice social distancing and stay safe during the COVID-19 pandemic.
11. **Adjournment:** The meeting was adjourned at 9:19 p.m .

James Chambers, Mayor

Amy Sue Lopez, City Secretary